

UNITED PLAN

MISSION RECEIPT INSTRUCTIONS

A. Please make all checks payable to “AMERICAN BAPTIST CHURCHES”.

B. In filling in the report, use a typewriter or ballpoint pen so that all copies are legible. Retain the copy for your records, and submit the remaining two with your remittance.

C. To be certain your church receives credit for the gift, fill in the name, location and pin number of church.

D. In the box below “Send receipt to” fill in the name, address and zip code to whom the receipt is to be returned after processing.

E. AMERICAN BAPTIST MISSION SUPPORT column at right.

- 1) Using the giving category definitions, determine the classification of each gift, and enter totals for each class on the appropriate lines.
- 2) The sum of lines UMB through MO must equal the amount of your check, entered on the line marked REMITTANCE TOTAL. If you have sent a gift directly to an organization, do NOT report it on this form.

F. DETAILS FOR UMD, AFC, OGH, WMO, ISP, SPC, TG, CGN & MO:

Project descriptions are required for these categories to ensure that your gift is distributed to the intended recipient.

- 1) Do not write in the “Leave Blank” column.
- 2) CODE: Fill in the abbreviation covering a particular gift, (e.g. Use UMD for United Mission Designations, ISP for Institutional Support, SPC for Specifics, etc.).
- 3) ORGANIZATION: Enter the initials of the organization to receive the gift, (e.g. “IM” for International Ministries; “NM” for National Ministries; “OR” for the A.B.C. of Oregon; etc.) No Organization information is necessary for Institutional Support gifts.
- 4) FOR WHAT WORK OR MISSIONARY: Fill in the project, missionary, or institution for which the gift is to be used.
- 5) AMOUNT: Fill in the exact dollar amount of each gift.

G. Retain the lower portion of the receipt and compare it with the last receipt(s) that you sent in. In case of discrepancy, notify your region or the Office of the Treasurer. Retain this portion of the receipt for your records.

American Baptist Mission Support (ABMS)



DEFINITIONS & MISSION RECEIPT INSTRUCTIONS

For questions contact:

Office of the Treasurer
Valley Forge, PA 19482-0851
800-ABC-3USA x2145

GIVING CATEGORY DEFINITIONS

UNITED MISSION

United Mission contributions provide the largest portion of support and are the very foundation for all American Baptist Mission. These contributions are reported on lines UMB through UMD of the Monthly Report of Mission Support form. They are distributed on a percentage basis according to the covenant agreement between Region organizations, International Ministries, National Ministries, Ministers & Missionaries Benefit Board, the Office of the General Secretary, and career development centers.

UNITED MISSION BASICS (UMB)

Gifts to United Mission Basics support all parts of our national and international mission effort as American Baptists. These gifts are vital and basic to the work of all of our American Baptist family.

ABWM LOVE GIFT (LG)

American Baptist Women's Ministries (ABWM) makes over-and-above contributions to Love Gift. A percentage of these contributions are used to support the work of the American Baptist Women, and the balance is divided in the same way as gifts to United Mission Basics.

UNITED MISSION DESIGNATIONS UMD)

United Mission Designations are contributions toward budgeted financial support of a particular mission board or program board, budgeted financial support of a particular missionary, or budgeted financial support in a particular area of mission. Such gifts provide money for the approved budget of participants. If you are not sure whether a program or missionary is in the approved budget, please contact the appropriate region or national office before designating your gift.

If designated contributions exceed the budgeted amount, the church or donor is notified and given an opportunity to redirect the funds. These gifts allow you to give directly to one or more purpose and still ensure that overall funding for all partners is maintained.

ANNUAL OFFERINGS

American Baptists promote and contribute to four annual offerings that provide financial support to the recipients in addition to support received from United Mission. The Annual Offerings are listed on lines AFC through RO on the Monthly Report of Mission Support form.

AMERICA FOR CHRIST (AFC)

The America for Christ offering is divided two thirds for the work of Mission in America through National Ministries, and one third for the work of the region.

WORLD MISSION OFFERING (WMO)

The World Mission Offering goes entirely for the work of Global Mission through International Ministries.

RETIRED MINISTERS & MISSIONARIES OFFERING (RMMO)

The Retired Ministers & Missionaries Offering provides emergency relief and a "thank you" check to retired ministers and missionaries, administered by MMBB.

ONE GREAT HOUR OF SHARING (OGHS)

The One Great Hour of Sharing Offering provides disaster relief and development assistance in the United States and overseas, administered by the American Baptist World Relief Committee.

REGION OFFERING (RO)

Gifts given to the region to use at their discretion for the budget, or for a targeted purpose promoted by the region.

OTHER GIVING

INSTITUTIONAL SUPPORT (ISP)

Gifts to American Baptist-related institutions in the United States that participate in the Institutional Support Process are for their operating expenses. These institutions include seminaries, colleges, campus ministries, student aid for colleges and seminaries, retirement homes, hospitals, children's homes, and our national conference/training center (ABA) at Green Lake, Wisconsin.

TARGETED GIVING (TG)

Gifts given as the result of appeals by a mission partner for support of the operating budget or special projects.

SPECIFICS (SPC)

Contributions to budget participants that provide money over-and-above their allocation from the United Mission and annual offering contributions. Contributions for validated local ministries are also included in this category. Gifts for a missionary's personal use are NOT included here, but should be listed as a Miscellaneous Objective. *Specifics should be cleared with the appropriate agency before making the contribution.*

CAMPAIGNS FOR ABC WORK (CGN)

These gifts are for campaigns conducted by recognized American Baptist institutions, by American Baptist Region organizations, and by national American Baptist organizations.

MISCELLANEOUS OBJECTIVES (MO)

This category provides a channel for sending gifts to American Baptist missionaries for their personal use, as well as to the American Bible Society. Other non-ABC-related gifts should be sent directly to the organization. Gifts in this category are treated as "pass-through" gifts and are not tax deductible.